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P	CA SHOW ATTENDEE CHECKLIST
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PR	E-SHOW
	Pre-register for the show
	Conduct inventory audit
	Count facings in humidor
	Schedule show appointments with current manufacturers
	Make preliminary list of booth visits
	Establish a budget/purchase strategy
	Fill out order forms
	Don't forget your digital or print registration confirmation
	Remember to pack masks
	Bring comfortable shoes
Ш	Bring extra baggage for returning cigars
NOT	ES
SH	OW CONTRACTOR OF THE PROPERTY
	Learn: Take advantage of educational seminars
	Time management: Keep your appointments
	Take notes
	Pace yourself
	Leave time for reconnecting (balance business and fun)
	Hydrate
	Bring it home and think about it
	Get involved—join the PAC/join your state association
Ш	Strengthen and build relationships with fellow retailers and manufacturers
NOT	ES
PO	ST-SHOW
	Review notes
	Test cigars—establish a loyal customer panel
	Follow up with manufacturers
	Follow up with manufacturers Make final purchasing decisions
D D NOT	Follow up with manufacturers Make final purchasing decisions Sell some cigars